

# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**MAHATMA GANDHI ARTS AND COMM. COLLEGE,  
PARSEONI**

RAMTEK ROAD, PARSEONI, DIST. NAGPUR. (M.S.) 441105  
441105

[www.vspmmgcollege.org](http://www.vspmmgcollege.org)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### **The Institution, (VSPM)**

'Vidya Shikshan Prasarak Mandal', Nagpur is considered to be one of the prestigious educational organizations of this region. The Mandal has taken up a noble cause to educate the poor and socio-economically backward rural masses through its educational institutions located in these areas. These institutions are making sincere efforts to achieve a good standard towards all-round development of the students while achieving professional competence and developing the righty type of attitude and behaviors during their academic pursuits.

Hon'ble Shri. Ranjitbabu Deshmukh, the President of VSPM, is a constant source of inspiration that always emphasizes on making quality the defining element of the education through a combination of self and external evaluation, promotion and sustained initiatives. The innovative programmes for the quality improvement are undertaken under the guidance of Hon' Shri. Ranjitbabu and Hon'ble founder of VSPM Dr. Bhausahab Bhoge.

Parseoni town is well known for its 'Pench National Park', Manganese ore and Colliery. It is situated on Ramtek-Saoner State High Way, which crosses Nagpur-Jabalpur and Nagpur Bhopal Central High Way. It has also a separate road that connects Nagpur. Mahatma Gandhi Arts & Commerce College, Parseoni is a multi-faculty college providing undergraduate courses in arts and commerce. It is also running postgraduate courses, carrier oriented courses. This college was accredited in 2004 by NAAC with 'C' Grade. The college is now ready for further accreditation in 2018.

### **Vision**

### **Aims and Objectives of the Institution. (VSPM)**

### **Logo:'Vidhya Param Bhushanam'**

**Aim:** To impart higher education for all-round development of the students of rural and tribal area.

### **Mission**

### **Objectives:**

- a) To provide higher education in social, cultural and economic fields.
- b) To launch various courses to hike intellectual height of the students
- c) To organize various programmes – camps seminars, lectures, workshops, competitive

examinations and discussions for all-round developments of the students.

- d) To develop scientific attitude among the students.
- e) To develop research culture among the students.
- f) To provide guidance and counseling regarding services and self-employment schemes.
- g) To maintain national integration and universal brotherhood through higher education.
- h) To provide opportunities for the development of artistic talent and sportsmanship among the students.
- i) To provide health services to the students and people of rural/tribal area.
- j) To develop the qualities of leadership among the students.
- k) To imbibe national character among the students.
- l) To inculcate civic responsibilities among the students.

Aims and objectives are mentioned in the constitution of the management

(VSPM Nagpur) and they are clearly stated in the prospectus of the college.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

### **SWOC ANALYSIS OF THE COLLEGE**

With the purpose of improvement of teaching learning process, our institution conducted a SWOC analysis of faculty members. The parameters for judgment included the distinctive features of higher education and learning such as teaching capability, orientation to research etc.

The SWOC Analysis revealed following parameters:

#### **Strengths:**

- College is located in rural and natural atmosphere.
- Healthy atmosphere.
- Supporting management and administration.
- Qualified and experienced faculties with specialization in areas that make interdisciplinary studies possible.

- Dynamic intellectual environment marked by students engaged in learning.
- Outstanding performance of National Service Scheme.
- Maximum Teachers have received Ph.D. and some are Research Guides.
- Admission process is widely publicized.
- Students from weaker sections are admitted as per the reservation policy.
- Academic Calendar is followed.
- MOU with Government and Non-Government organizations.
- Alumni Association (PAULWAT PRATISTHAN) organizes various academic and cultural programmes.
- Spacious Playground for the Students with Shree Sai Sports Association.
- Hostel Building for Girls.
- Easy Transportation.
- Teaching is the most preferred strength along with inclination to research.
- Most of the teachers are socially active and members of social organizations.
- The College has been accredited by NAAC as C in 2004.
- The college is providing wide range of courses in two faculties.
- The College is doing exemplary activities in sports and the achievements are praiseworthy.

### **Institutional Weakness**

#### **Weaknesses:**

- Inadequate staff ratio.
- Dearth of study material in vernacular languages.
- Low response of students' towards game and sports.
- Students are from rural/tribal region and economically weaker background.
- Many students are first generation learners.
- Shyness and inferiority complex among students.

- Low response of students' towards presenting papers and participation in seminars organized by other institutions.
- Being in rural area, limited opportunities for personal development.
- Shortage of opportunities for consulting industry.
- Being a rural college, the surrounding area is not having any industries. This limits the exposure of the students to job market.
- Poor financial status of the students does not allow the institution to start advance carrier-oriented programmes.
- The University is the sole authority of curriculum designing therefore college does not have the opportunity to reorient the syllabus.

### **Institutional Opportunity**

#### **Opportunities:**

- Ample opportunities for the teachers to become competitive.
- Use of modern technology mandatory for up gradation of faculty standard.
- Opportunity to introduce new programmes to meet the growing demands of the society.
- Opportunities for employment in Civil and Defence Services.
- Wide scope to produce sports persons.
- Scope for development of Leadership quality.
- Scope for partnership with research institutes.
- Campus recruitment and student placement are likely go up.
- To promote the interdisciplinary approach to research along with more collaborations.
- Improve research environment among all the faculties.
- To enhance consultancy and work for job opportunities to students by adopting skill development programmes.

### **Institutional Challenge**

### Challenges:

- Adaption to frequent changes in national and institutional policy.
- Orientation for the students with poor educational background. The students are first learners with tribal background.
- Challenge to keep the students in main stream.
- To motivate students for participation in sports activities.
- To encourage the students to face global challenges and for better placement opportunities.
- To make overall development of the students.
- To educate and train the rural students.
- To groom the girls students for economic independence.
- To provide training of English communication to students.
- To increase collaborative activities.
- To improve the quality of education and to increase the passing percentage and reduce the dropout rate.
- To use alternate source of energy and promote among the students innovative ideas to cope up with the national need.
- To design curriculum for skill-based development for adapting to national policy of skill-development.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

#### Executive Summary

Parseoni is a satellite town in Nagpur district, is known for 'Pench National Park', coal and manganese mines in the surrounding agricultural land of paddy. However, the population is dominated by socially and economically weaker section and a large number of people belonging to tribal community. The place of College is adjutants to the border of the towns of Madhya Pradesh and therefore the children of these families take the advantage of Marathi education. This may please be mention here that the socially and economically backward students of this area are the users of this facility. They are the first batch of learners.

**Criterion I – Curricular Aspects:** Mahatma Gandhi Arts & Commerce College, Parseoni is a multi-faculty college with undergraduate courses in arts and commerce. The college also runs postgraduate courses in Marathi, Sociology and Economics. Apart from this certificate course in functional English, Applied Sociology and Economics of Self-Help Group. The curriculum is mostly designed by the RTM Nagpur University. Many

faculty members are in board of studies of various subjects who significantly contribute in curricular design. The syllabus of carrier-oriented programmes are designed by college faculty members which are then ratified by the university. The feedback forms are filled by the students annually and analyzed by the Principal. The institution VSPM also takes the feedback from the students and issues the guideline to the teachers. The Confidential Report (CR) of the staff is also taken by the institution authority (VSPM) from the Principal.

### **Teaching-learning and Evaluation**

**Criterion II – Teaching learning and evaluation:** A highly transparent single window admission system is followed under a suitably constituted admission committee. Admissions are done as per the University and Govt. of Maharashtra rules and regulations. All the teachers are required to adhere to a teaching plan and the progress is monitored by IQAC and the principal. Daily attendance of the students and Daily diaries from the teaching staff are monitored by the principal. Assignments, group discussions, student interactive teaching, remedial classes are effectively used for student improvement. ICT enabled teaching programmes have been initiated to upgrade the teaching methodology. The postgraduate students are required to do project work as a part of their syllabus. The students are finally evaluated by the university.

The college appoints teachers as per the UGC norms and the rules and regulations of the university and Govt. of Maharashtra are applicable for the appointments. The extra work- load is compensated by appointing adhoc/contributory teachers. Guest faculties are invited for academic improvement. Many teachers have been awarded Ph.D. and some are still perusing the same. Teachers have been relived for faculty development programmes, orientation and refresher courses.

### **Research, Innovations and Extension**

**Criterion III – Research Consultancy and Extension:** The teaching staff of all the faculties, namely, arts and commerce are actively engaged in research work leading to publication of more than twenty papers in the last four years. Many teachers are engaged in minor and major research projects funded by UGC. Some of faculty members are Ph.D. supervisors and they are supervising a large number of students for Ph.D. Some students have been awarded Ph.D. under them. The college has cooperate National level conference in the last four years. Some teachers have gone abroad to present their papers. Some teachers have chaired the sessions, in the conferences. The college is conducting socially oriented extension services through WSC, NSS, (PAULWAT PRATISTHAN, PARSEONI.) a alumni association with ex-students of the college and teachers of the college.

### **Infrastructure and Learning Resources**

**Criterion IV – Infrastructure and Learning resources:** The office and the administration has been computerized and connected through wide area networking. Library and reading room have been renovated. The library is partially computerized. (Inflibnet) system has been started. Many reference books and journals are procured for the up gradation of the library. Almost all the departments are provided with computers and internet facility. The campus is (Wi-Fi) and under CCTV surveillance. The second floor and staircase, toilet have been renovated. The college has a Shree Sai Sports Academy under which Cricket, Throw ball Basketball Fencing have been playing, Grounds have been upgraded. The construction of Hostel has been complete Separate toilet for staff members have been constructed. The separate staff rooms for different faculties have been renovated and provided with computers.

## **Student Support and Progression**

**Criterion V – Student Support and Progression:** More than five hundred students are studying in undergraduate and postgraduate courses. A large number of students belong to socially and economically backward classes, mainly SC, ST, OBC and Muslims. Govt. scholarship and free ships are availed by a large number of students. In addition to this, the result of the college is comparable to the other colleges and the university. Some students have come in merit position and obtained medals from the university. The students have done exceedingly well in sports. A large number of students have become university colour holders. To motivate all round development. The college promotes extra-curricular activities, by conducting inter-collegiate debate and seminar competition. In the campus a large number of co-curricular activities are taken. Science exhibition, ROJGAR MELAWA, Medical Camps and other socially important activities are taken to promote good citizenship amongst the students.

## **Governance, Leadership and Management**

**Criterion VI – Governance, Leadership and Management:** The institution has developed a democratic and well organized management system. The local management committee is well represented by teaching and non-teaching members who are incorporated in the committee by election. The management believes in dialogue and discussion as the best process for effective management. The IQAC is playing a major note in streamlining the management and effectively improve the overall quality of higher education. Management sometimes provides incentives to the teachers for quality improvement. The meetings of the local management committee and the meeting of all head of the departments are key structural aspects of the management and governance to achieve the goals and objectives of the institution.

## **Institutional Values and Best Practices**

**Criterion VII – Innovative and Best Practices:** The College has constituted IQAC and a large number of committees to look into various activities. CIMBARD and HERD is a supportive institute to provide an opportunity to students who are unable to get admission in the college. Shree Sai Sports Academy is doing excellent work in the promotion of sports in this rural area. The Sports department always gives training to the students who are interested in government Police Services and Military Services. The Sport department also organizes Yoga for the students of the college and local people of the town. Well maintained college ground beautiful and healthy atmosphere of the campus. Lush greenery and plantation of the college campus is the assets of the college. Rain Water harvesting is also beneficial for the increase in the water level.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHATMA GANDHI ARTS AND COMM. COLLEGE, PARSEONI
Address	Ramtek Road, Parseoni, Dist. Nagpur. (M.S.) 441105
City	PARSEONI
State	Maharashtra
Pin	441105
Website	<a href="http://www.vspmmgcollege.org">www.vspmmgcollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Vinayak S. Irpate	07102-225193	9404529930	-	principal@vspmmgcollege.org
IQAC Coordinator	Asst. Prof. Pramod M. Gorde	07102-225350	9423677334	-	pramodgorde123@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	27-07-1990			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	18-07-2006	<a href="#">View Document</a>		
12B of UGC	18-07-2006	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Ramtek Road, Parseoni, Dist. Nagpur. (M.S.) 441105	Rural	2	2351.27

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	HSSC	Marathi	360	347
UG	BCom,Commerce	36	HSSC	Marathi	360	154
PG	MA,Marathi	24	ANY DEGREE	Marathi	160	19
PG	MA,Sociology	24	ANY DEGREE	Marathi	160	47
PG	MA,Economics	24	ANY DEGREE	Marathi	160	42

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				5			
Recruited	1	0	0	1	3	0	0	3	5	0	0	5
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	2	3	0	5
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government			8	
Recruited	8	0	0	8
Yet to Recruit			0	
Sanctioned by the Management/Society or Other Authorized Bodies			2	
Recruited	2	0	0	2
Yet to Recruit			0	

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	3	0	0	7
M.Phil.	1	0	0	3	0	0	3	0	0	7
PG	1	0	0	3	0	0	5	0	0	9

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		3		5

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	211	0	0	0	211
	Female	290	0	0	0	290
	Others	0	0	0	0	0
PG	Male	15	0	0	0	15
	Female	93	0	0	0	93
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	30	47	51	49
	Female	46	58	76	66
	Others	0	0	0	0
ST	Male	19	20	18	9
	Female	14	28	21	20
	Others	0	0	0	0
OBC	Male	89	106	117	129
	Female	150	210	206	190
	Others	0	0	0	0
General	Male	13	10	41	34
	Female	20	6	56	66
	Others	0	0	0	0
Others	Male	23	37	37	28
	Female	36	47	49	52
	Others	0	0	0	0
<b>Total</b>		<b>440</b>	<b>569</b>	<b>672</b>	<b>643</b>



### 3. Extended Profile

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#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 5

Number of self-financed Programs offered by college

Response: 0

Number of new programmes introduced in the college during the last five years

Response: 0

#### 3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
643	672	569	440	388

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
676	699	551	676	676

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
38	30	19	33	20

Total number of outgoing / final year students

Response: 140

#### 3.3 Teachers

**Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	13	13	13

**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
9	8	8	8	8

**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
9	9	9	9	9

**Total experience of full-time teachers****Response: 90.11****Number of teachers recognized as guides during the last five years****Response: 2****Number of full time teachers worked in the institution during the last 5 years****Response: 35****3.4 Institution****Total number of classrooms and seminar halls****Response: 6****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
9.86	11.09	13.75	3.53	5.24

**Number of computers**

**Response: 35**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response: 1.20**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response: 0.77**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

The college follows the curriculum provided by the RTM Nagpur University. The annual calendar of the college is based on the prospectus with due attention to programme and holidays described there in details. The teachers are given daily diaries for each year and the diaries are checked by the principal.

Regular meeting of the principal are also held to take the academic stock and appropriate actions are taken to complete the curriculum.

The curriculum prescribed by RTM Nagpur university to which the college is affiliated, is followed strictly. The copies of curriculum are always displayed in the library for student. The teachers are allowed to participate in the orientation and refresher course programme to upgrade themselves. In certain subject there are subject wise teacher association which conduct work shop for curriculum preparation and training for advance teaching.

All the teacher prepare their lesson plan, prepare notes for distribution to the student. Teacher conduct group discussions, give assignment to the students. In most of the subject the assignments are part of the curriculum with internal marks for the same.

**1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response:** 0

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description**

**Document**

Details of the certificate/Diploma programs

[View Document](#)

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**

**Response: 0**

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response: 0**

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response: 100**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 5

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response: 8.7**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	31	75	61	46

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

For the B.A. and B. Com. II. Environment Study is Compulsory. This course is specifically designed to impart knowledge about climate change, global warming and other environmental issues. In these last twenty five years college has been organizing the intercollegiate debate competition on various issues related to gender issues, human rights, social and political issues and on the burning problem of the nation. The college has Human Right Cell that organizes various programmes. Two teacher of the college, Mr. P.M. Gorde and Dr. R.D. Kabhe are the Law volunteers in the local Parseoni District Court. The college also organizes blood donation camp for Government Medical college and Lata Mangeshkar Hospital Nagpur.

The college has constituted various committees and these committees are conducting number of programme to inculcate moral and ethical values in the students. Various lectures, talks and debates are organized in the college to promote such values. The details of the programmes can be observe in the reports of various committees.

The college organizes various programmes on the subject.

1. Human Rights
2. Environment Study
3. Women's Study Center
4. NSS Dept.

**1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years****Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking field projects / internships****Response:** 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** C. Feedback collected and analysed

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>





## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 43.04

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
643	650	569	440	388

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1300	1344	1060	1300	1300

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 75.24

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
543	575	551	407	361

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

Group discussions and teacher -students' interactive modes are usually useful in identifying learner's stage of mental capability and knowledge. The college arranges remedial coaching classes sponsored by the UGC for students belonging to slow learners.\and for the advanced learners Functional English Classes are introduced. Some tutorial classes are held to bridge the knowledge gap of the academically weak students. Some department are giving assignment and are taking class to solve this problem. Regular class seminars by eminent persons are carried out for the improvement of the students. Add on course in functional English helps in the developing language skill which is the most important drawback among the students of this area.

Institution identifies the areas of advance learning and accordingly designs career oriented programmes for such students. In this line college has been sanctioned two programmes namely, Functional English Course, Self-help Group Economics.

**2.2.2 Student - Full time teacher ratio****Response:** 71.44**File Description****Document**

Institutional data in prescribed format

[View Document](#)**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.16

2.2.3.1 Number of differently abled students on rolls	
Response: 1	
<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

<p><b>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b></p> <p><b>Response:</b></p> <p>Students are encouraged to display their critical thinking and creativity and scientific temper in various ways. Students mainly belonging to Humanities and Commerce studies have hardly any scope to relate their thinking with scientific matters. Students of Humanities and commerce, however, get interested in environmental issues like global warming, greenhouse effect and natural calamities like earthquake, tsunami, cyclone etc. students also get opportunity to show their ability in essay writing, debates, music, and recitation in various programmes organized by students union. Departmental wall magazines also encourage the students to reflect their creative thinking. Departmental stalls are set-up during the time of annual social where students can exhibit their creative thinking.</p> <p>Students are encouraged to display their critical thinking and creativity and scientific temper in various ways. The institution conducts annual competitions on General Knowledge, Quiz competition, Chart and Model competition, inter-collegiate seminar competition, inter- collegiate debate competition etc. for developing critical thinking, creativity and scientific temper.</p>	
<p><b>2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</b></p> <p><b>Response: 66.67</b></p>	
2.3.2.1 Number of teachers using ICT	
Response: 6	
<b>File Description</b>	<b>Document</b>
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

2.3.3 Ratio of students to mentor for academic and stress related issues
--

**Response:** 71.44

### 2.3.3.1 Number of mentors

Response: 9

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

#### Response:

As a supplement to the teacher-centric methods the IQAC appreciates the necessity of adoption of learner centric learning strategies. In this regard IQAC has been able to motivate and encourage some teachers to adopt the following:

- Teachers are provided with a separate room with internet facility attached to library for free net surfing.
- Students are also provided desktops with internet facility adjacent to their library reading room for free searching.
- Some department arrange student's seminar where students can deliver lecture on what they are taught.

It makes more students-centric quiz, debate are also organized for this purpose.

- Some department arrange the study tour.
- For innovative approaches/ methods the faculty as well as the institution adopts the following efforts:
  - The college encourages the faculty to complement the chalk and talk system of teaching learning with student centric teaching learning.
  - The college authority also provides LCD projectors, laptops for power point presentation to encourage the faculty to adopt new and innovative approaches for class room teaching.
  - Dept. of English, Marathi, Literature always used audio –visual aid for student learning. i.e. Screening of film, display of drama.
  - Study tour at historical places are organized by History Dept. and show the students how the excavation is going on.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 91.11

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 38.33

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	3	3	3	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 10.01

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 36.59

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

1. There is mechanism to obtain feedback from the students on curriculum and teaching learning. This is usually done at the end of the course, by obtaining the students' views anonymously on the curriculum they underwent, through a questionnaire. Data are analysed and discuss by the Teachers' Council and Governing Body. Teachers are made aware of their performance in the eyes of the learners and are counseled by the authority to be more careful about their job.
2. The academic audit is done by (VSPM) our parent Institution annually.
3. In the beginning of the session the teachers address the students regarding the details of the syllabus and the pattern of questions papers and evaluation of answer books adapted by R.T.M. Nagpur University Nagpur. When annual pattern of examination for P.G. and U.G. faculty changed, Principal called a meeting of all the Head of Department and discussed about the evaluation process prescribed by the University. All the heads then conveyed the pattern to the faculty members of the department so that students can be informed about the new pattern of evaluation. College provided

the students the model question paper and conducted a test/ viva-voce of the students on the new pattern of examination.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

R.T.M. Nagpur University has directed a specific pattern for assessment of each student University is sole authority for implementation of reforms in examination and evaluation but faculty members who are a part of academic bodies of university actively propose for reforms.

Internal assessment component of the examination has been well defined by the university directions. The criteria for assessment include regular attendance, assignment, tour report, class test and general academic performance. The affiliated college are bound by the university directions.

As per the directions and ordinances of the university the students are required to separately pass theory and practical/internal examination/ project. Minimum passing marks has been specified by the University for each Heads. Student can avail the facility of allowed to keep term (ATKT) to the university. Furthermore, for every graduate student it is mandatory to pass one year Environmental course.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

1)As per the university examination pattern there is a provision of retotaling and revaluation of an answer book. The university has issued specific direction and ordinances that define the mechanism, procedure and condition of revaluation of answer book of students.

2) Before the commencement of the examination, students are thoroughly introduced and informed by the teachers about the format, exam patterns in regards to the concerned subjects as per syllabus as well as answer sheet or question paper quarries apart from this before the final year exam, a Test Exam is conducted in the college to evaluate students progress before hand

3) The students who are not satisfied about their results, about their percentage they apply for revaluation. They asked Xerox- copies of their answer sheet through the college by supplying fees to the University Exam department. The University revalued their papers and gives them new mark sheet in this way student's grievances are redressed.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

The college prospectus clearly outlines the academic calendar and describes annual programme such as the principal address to student for student oriented programmes, blood donation camp and dates for important events of the institution. The dates for parent teacher meeting are also depicted in the college prospectus. Usually half of the syllabus is required to be completed before I SEM. Every teacher is required to make a teaching plan at the beginning of the session in compliance with the general framework of the teaching schedule fixed by the University. All the teachers are required to take note of the necessary changes in the course structure and modulate their plan accordingly. All the teacher are required to submit a report of the portions completed before October vacation and before the March to the Principal. All the teacher are required to maintain a teacher's daily diary for adhering to their teaching plan. The daily diary of the teacher is inspected by the principal on monthly basis. A test examination is conducted at the end of the session to evaluate the annual performance of the students. The valued answer books are distributed to the students by the respective teacher who also counsels for the pitfalls and the drawbacks of students.

IQAC continuously meet with teacher and discuss various aspects of improvement in the teaching process and asked the teachers to adhere schedule of teaching plan.

Institution is constantly promoting activities that are important for making the learning student centric and students are motivated to have learner centric capabilities.

The institution promotes group discussion, assignment, seminars and question-answer session to improve and develop interactive and collaborative learning.

Teachers are provided with a separate room with internet facility attached to library for free net surfing.

Students are also provided desktop with internet facility adjacent to their library reading room for free searching.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

##### **Response:**

The college clearly stated the learning outcomes of the students as mentioned in its goals and objectives. They are academic and extra academic excellence, value based education, discipline, overall personality development, integrity, presence and impact, reports with staff and students are greatly highlighted. Students are also informed about various Competitive Examination and career opportunities through notice board, magazines on employment news subscribed by the college library. Students are encouraged to take part in social and extension activities that help in inculcating a sense of social responsibility. As the college is committed to the vital development of the students, the learning outcomes are communicated through the following ways:



To the Students:

The learning outcomes are discussed in staff meetings and departmental meeting and subsequently communicated to the students in the classroom.

- Fundamental Knowledge of students taught
- Acquire skills like presentation skills positive attitude and a sense of confidence.
- Ability to apply knowledge acquired in real life situations.

### **2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

#### **Response:**

Evaluation is done on the basis of result analysis after the university examination results.

Teacher's evaluation is done by student's feedback.

The College Governing Body and the Principal evaluate the quality teaching-learning as a whole.

Evaluation is done by the parent institution (VSPM) annually, of the teaching and nonteaching staff.

#### **Attainments:**

When the College Established in the year 1990, with a small number of students from this areas, in a hired house of Wada, who have not got opportunity to learn in Colleges because Kamptee, the nearest town, was 30 KM. from Parseoni. There was not adequate facility of transportation, so they discontinued their education. When the first Graduation Election was held in the College only 11 Graduates were voted in the Election, (1991) as stated in the old SSR (2004) Now more than 2000 students have Graduated from the college. In the last twenty-five years of span, our students are serving the nation in various ways. The College have only B.A. Faculty and B.Com. Faculty from (2009). There are several students doing their Post Graduation. Some have recruited in the Government Services, some have become self-employed and shop holder. Development occur in various ways. The College Ex-Students are active in politics, some are the Surpanch of their respective villages, Some are Teachers in nearby School and Colleges, some are Soldiers in Indian Army and in Police Service, some are employed in the MSRTC, some girls are nurses in the hospitals Our Student Ms. Kiran Tumdam is the President of Ramtek ZP. And Rajesh Kadu is the 'Sabhapati' in Parseoni Panchayat Samiti. The students of Commerce stream get employment in Nagpur MIDC and elsewhere. The College is progressing in many ways. The Parseoni is a rural /tribal area Many of our students are the progressive farmers doing their farming in modern scientific ways.

### **2.6.3 Average pass percentage of Students**

**Response:** 30.4

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.	
Response: 38	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 125	
<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 2.94	
<b>File Description</b>	<b>Document</b>
Database of all currently enrolled students	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### File Description

#### Document

List of project and grant details

[View Document](#)

Any additional information

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 22.22

3.1.2.1 Number of teachers recognised as research guides

Response: 2

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.43

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

The institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Research and Development Cell to monitor and address the issues of research by a senior professor Dr. D.T. Shende and Principal Dr. V.S. Irpate and all Teachers

#### Functions of the Committee:

- Creating research culture among faculty members and students.
- Motivating to undertake minor and major research projects from various funding agencies.
- Identification and assisting for finance from Management.
- Guidance for publication of papers/articles in reputed journals.

#### Recommendations: (Verification is required)

- Recommend the employees to increase their number of research publications.
- Recommend to undertake minor and major research projects from various funding agencies.
- Recommend funds for research from various funding agencies.
- Recommend to attend and participate more number of seminars, conferences and workshops.

#### Impact of Recommendations:

- As a result of recommendations from R&D Cell and Management, the number of MRP projects suited up.

- There is increase in the publication rate by the faculty members.

**Functions:**

- We visit nearby villages and promote entrepreneurial education to the backward students.

**Moto of the Department:**

To create employment opportunities to unemployed youth, increase individual savings which indeed will increase the per capita income, standard of living and thus revenue to the government.

**3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**

**Response:** 0

**3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

**3.3 Research Publications and Awards****3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response:** No

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>
e- copies of the letters of awards	<a href="#">View Document</a>

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 2.5

#### 3.3.3.1 How many Ph.Ds awarded within last five years

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 4.02

#### 3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	4	8	14

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 6.83

#### 3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	5	13	12	19

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The college promotes institution-neighborhood-community network by engaging students in NSS, WSC, and Human Right Cell and in certain subjects the student societies conduct various programmes such as subject related activities. All the above units carry out various programmes contributing towards development of good citizenship, community service and social responsibility. After getting admitted to UG classes the students are offered a number of options to join the above mentioned associations and societies. Each unit has a specific strength, for example NSS has strength of 200 students and that of WSC with 56 students. The students are encouraged to work in the villages, nearby areas and in the college campus on various subjects. The best volunteers are rewarded by the college in annual social gathering and due weightage is given while selecting the best student for the annual best student award. The spirit of social service is instilled amongst the students by the teachers which in the long run becomes a stimulating factor for the promotion of increased student participation while executing their social responsibilities. The college has taken the village 'Palora' as a 'Dattak Gram'

Following are the institutional mechanisms to track student's involvement in various social movements/ activities which promote citizenship role through:

Students' council.

Motivation by the Principal and the departments.

NSS, WSC Human Right Cell units, individual teachers etc.

There is Provision of incentive marks to the students of NSS, WSC Phy.Edu. and Cultural Activity by the University.

Certificates of every social activity are given to students in social gathering. The best NSS volunteer are awarded by the College, sponsored by our faculties.

To select the best student for the annual award.

An Essay Competitions on the Indian Constitution is organized by Pol-.Science Dept.

Visit to Parseoni District Court, Parseoni Police Station, State Bank of Parseoni and Gram Panchayat

College encourages the students for participation in college camps, universities camps

The college plans and organizes the extension and outreach programs through NSS, WSC, Human Right cell, Health Club, Economics Self Help Group and subject societies etc. The plans and the activities are decided after discussion with the Principal, Prof. In-charge, and the class representatives. The needs and suggestions from the local communities/parent society are taken into consideration while planning the activities.

### Major Extension and Outreach Programmes.

The Major extension and outreach programmes conducted in the last four years are enlisted in the reports of NSS, WSC, The budgetary details of these units are prescribed by the University, the NSS office and Adult Edn. And Extension Dept. RTM Nagpur University, Nagpur.

Involvement in various activities helps the students to imbibe and inculcate the qualities such as: Building of moral values, an awareness about national sense and volunteer spirit.

One's duties and one's social responsibilities. Improvement in leadership qualities.

Awareness about environmental issues. Reflection of the factual condition of rural / Tribal area and the student's commitments towards the society. Social networking development and team work consciousness.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### File Description

#### Document

Number of awards for extension activities in last 5 years

[View Document](#)



### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 12

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	3	1

#### File Description

Number of extension and outreach programs conducted with industry,community etc for the last five years

#### Document

[View Document](#)

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### File Description

Average percentage of students participating in extension activities with Govt. or NGO etc.

#### Document

[View Document](#)

## 3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response: 8**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	3

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 9**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	1	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The institution has 6 classrooms, 2 home-economics and language Lab. The college has separate class rooms for separate programmes (Arts and Commerce.) The college campus was full of Wi-Fi but the service of BSNL is discontinued due to PWD is widening the road and the cable wire is totally destroyed. More than 35 computers are distributed among the different departments and administration. Library has been computerized. A separate reading hall is available for students. The college has constituted a club 'Health Club' although the college does not possess an animal house, yet the college campus is maintained green through proper vegetation. The college has LCD and overhead projectors.

This year the college has built bicycle stand, canteen service for the students and staff and generator alternative to electricity.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

The institution emphasizes on all round development of a students, hence it takes special interest in providing facilities for extracurricular activities. Some of the facilities are

- The college has Kabaddi, Fencing, Netball and Tug of war, Long Jump Pit and ground along with practice equipment.
- The college has a small gymnasium, Signals Bar and Double Bar.
- The college provides monetary assistance for conducting inter-collegiate Korf-Ball, Kabaddi, Fencing, Netball and Tug of war competition annually.
- The college encourages participation of the students in various sports activities and provides monetary assistance as well as necessary kits.
- The college has applied to facilitate the development of indoor games. Indoor games such as Chess and Carom as well as Weight Lifting and Power Lifting, are being played by the students at present.
- The college has a small reading room. Class Room-cum auditorium.
- The institution has a functional NSS unit with a separate room and with strength of 200 students. The institution has conducted college level as well as university level camps.
- The college has a 'Paulwat Pratisthan' organization with Alumni to look after the community services.
- The college runs a functional English course and Remedial coaching classes Applied Sociology, Economics Self-Help Group, Human Right Cell, so as to develop communication skill.
- The college has constituted 'Health Club' which organizes various health related activities, awareness programmes including yoga. There is a committee for regular medical check-up, with the help of HERD, (our sister Institution) Lata Mangeshkar Hospital, for the students. Yoga Classes

are organized every year at May and June for the students as well as local peoples on the college ground and at the Basic School ground, Parseoni.

The institution started PG courses in Marathi, Economics and Sociology to cope up with the need of PG courses. Few class rooms, Labs and library have been renovated. The renovation work was taken up as per the master plan.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 100

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 22.15

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.25	3.20	1.95	0.62	0.90

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library has an advisory committee.

The composition of the committee is as follows:

1. Chairman - Principal
2. Convener - Librarian
3. Teaching - 3 staff members
4. Students (CR) - 2

Many significant initiatives have been taken by the committee and many of them have been implemented. Significant among them include:

- Computerization of library.
- Renovation of library and reading hall.
- Subscription of journals of various subjects.
- Purchase of computers and related software.
- Creation of Database.
- OPAC terminal for all users.
- Infilbnet n-list services subscribed.
- Books for competitive exams included.
- Book Exhibition was organized in every year.
- **Total area of the library** is 270 S.qmt.
- **Total sitting capacity** is 110 S.qmt.
- **Working hours on working days and during vacation.**
- The working hours is same: 9 a.m. to 5 p.m.

**Layout of the Library:** The Librarian office 81 Sq.ft. Staff Reading room cum Rreferenc area 750 Sq.ft. Lounge area for books includes two separate areas including 912 Sq.ft and 512 Sq.ft. and student reading room in 1900 sq. ft.

- **OPAC system** is in process and will be operated with three nodes for issue/return operation, one node for student viewing and one node for teachers viewing.
- **Electronic Resource Management package for e-journals** - Not available
- **Federated searching tools to search articles in multiple databases** - Not available
- **Library Website** - Does not exist.
- **In-house/remote access to e-publications** - via INFLIBNET
- **Library automation Completed database, issue-return-** Computerized
- **Total number of computers for public access-** 01
- **Total number of printers for public access -** 01
- **Internet band width/speed** - 4Mbps (Wi-fi)
- **Institutional Repository** - Not available
- **Content Management system for e-learning** -Not available
- **Participation in Resource sharing networks/consortia (like Infilbnet)** - INFLIBNET service is available for the teachers.
- **Name of the ILMS software : LIBMAN**
- **Nature of automation : (partially)**

Version : 3.51.06

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

**List of Dictionaries:** list of the dictionaries is given in PDF

**List of Encyclopedia:** list of the Encyclopedia is given in PDF

**List of Library Journals:** list of the Journals is given in PDF

**Reprography:-** Work is in Progress.

- **ILL (Inter Library Loan service)** : It is Available.
- **Information deployment and notification** –The Library has information deployment system in the form of display boards and most of the important notices are displayed there. Whenever there are changes in syllabus/ question paper, pattern, the necessary information is provided to teachers and students.
- **Download:** - The library has developed the computer system for providing information along with download facility for students and staff. Download is provided on demand.
- **Printing:** - The library has one printers with one linked to OPAC, printing facility is provided on demand.
- **Reading list / Bibliographic compilation-** The library has been computerized and hence, through OPAC system book list can see.
- **In-house/remote access to e-resources** - INFLIBNET service is available
- **User Orientation and awareness:** When OPAC system becomes operational necessary orientation and awareness programme shall be conducted for students and staff.
- **Assistance in searching database-** Library attendants are being trained to assist the students after OPAC becomes operational.
- **INFLIBNET/IUC Facilities-** Available.

##### Support provided by the library

- Helps in browsing collection.
- OPAC searching.
- Book issue /return.
- Helps in giving service of project related books.
- Sometimes helps in online information retrieval.
- Downloading of the e-document.
- Give the service for research related books.

Book bank Facility.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 2.98

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.17	1.00	0.70	9.05	2.97

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

<b>4.2.5 Availability of remote access to e-resources of the library</b>	
<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
Details of remote access to e-resources of the library	<a href="#">View Document</a>

<b>4.2.6 Percentage per day usage of library by teachers and students</b>	
<b>Response:</b> 4.14	
4.2.6.1 Average number of teachers and students using library per day over last one year	
Response: 27	
<b>File Description</b>	<b>Document</b>
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

<b>4.3.1 Institution frequently updates its IT facilities including Wi-Fi</b>
<b>Response:</b>
<p>10 Mbps. line provided by Cyber World is available round the clock for the students and faculties inside the campus. In addition to this, a separate broadband lines are provided to the Principal office and Head Clerk office.</p> <p>For the maintenance of the equipment, the college has Annual Maintenance contract for computers. The Wifi facility is provided by a service provider on monthly basis and one Internet connections are provided by BSNL on annual basis. For other equipments the heads of the departments have been delegated powers for maintenance. For this purpose UGC provides the partial grant and rest is borne by the college. The building maintenance and development is looked after by the Principal and Director. For this purpose the budget is allocated every year. The suggestions given by Local Managing Committee are also considered during the budget.</p> <p>When a new instrument is purchased it is installed by the company engineer. He explains about the calibration and other maintenance procedure to concerned teacher and Head of the Department. After that it is the duty of the teacher to calibrate periodically and maintain the instrument. The cost is borne by the college and partially by UGC.</p> <p>In order to get proper power supply a new electric line is laid down whenever necessary. A proper earthing is also done. And if required a voltage stabilizer is employed in the respective department. This has already been in practice. For uninterrupted power supply we have inverters in some of the departments. The New Transformer and D.P. is installed by the Institution with the help of M.S.E.B.in the</p>



year 2014.

#### 4.3.2 Student - Computer ratio

**Response:** 18.37

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 31.79

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.76	3.65	2.95	1.18	1.73

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

The institution is practicing in providing proper infrastructure and developing resources for advance research.

The institution distinctly follows the national objectives of the higher learning and therefore whenever new courses are added, as a policy matter, it emphasizes in creation of infrastructure in terms of class rooms, libraries and instruments required. The UGC development grant and management funds are utilized for continuous creation and renovation work.

In the last four years language lab, library reading room and ground floor corridors have been created. Apart from these, Gymnasium, Kabaddi, Netball, fencing pitch and Long Jump Pit have been upgraded. The institution has modernized library.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 52.63

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	362	335	283	328

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

**7. Yoga and meditation****8. Personal Counselling****A. 7 or more of the above****B. Any 6 of the above****C. Any 5 of the above****D. Any 4 of the above****Response:** C. Any 5 of the above

<b>File Description</b>	<b>Document</b>
Details of capability enhancement and development schemes	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years****Response:** 20.57

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
99	123	111	105	100

<b>File Description</b>	<b>Document</b>
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 8.45

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	2	3	2

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 100

#### 5.2.2.1 Number of outgoing students progressing to higher education

**Response:** 38

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	8	5	4	3

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 1**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

The college has a student council as per the ordinance of the university. The election of the Secretary of Students Representative Council is in accordance with the specific direction of the university on the dates specified by the university. After the election, the body is constituted which looks after various activities related to students. When the RTM Nagpur university has not given the directives in the session (2015-16) (2016-17) The Marathi Dept. has taken initiatives with the collaboration of 'SAKAL' a daily newspaper and made College Council under the title 'YIN

The secretary of Students Representative Council is an active member of College Development committee. He also helps in maintaining law and order under College Discipline Committee. He participates as co-opted member of Extra- Curricular committee. There is also NSS Representative and GS Gathering Secretary who helps Cultural Committee

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 23.6

#### 5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	30	22	20	23

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

College has Alumni Association but it is not registered. Alumni Association undertakes various activities under the title 'PAULWAT PRATISTHAN' counseling of the students, Debate competition, Elocution competition, Felicitation programme at Tehsil level, tree plantation in college premises and outside the premises.

Our Alumniees are our students from the first batch of the college (1993-1994), they are from the various working areas such as teachers form the Z.P. some Granted/Non granted schools and colleges, some are working as a clerk in the governing bodies, some are farmers and government servant mostly they are from B.A. stream. the college teachers and the Alumni have formed Paulwat Pratisthan in 2010 We all contribute 1000 Rs. each and organize cultural programme, Educational Programme such as Elocution Competition, Debate Competition, Fine Art Competition, 'Sakal' Drawing Competition for primary students, singing completion, Competition on Indian Constitution, Rangoli Competition.

In this way the farmer faculty member of the institution are regularly invited for different programmes such as Shekhar Giradkar Punyatithi (A Former Alumni). Their views and guidance are solicited during this visit. (File Paulwat Pratisthan)

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years



**Response: 10**

## 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Vision-** The vision of the college is to develop infrastructure and make all the possible educational facilities available for the rural & tribal students. It also strives for all- round development of the students and to maintain quality in higher education step by step. It intends to provide inclusive education for inculcating human values, professionalism and scientific view to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to girl students. To serve the social needs and to uplift the living standards of the rural & tribal youths by imparting higher education and fostering an enduring sense of discipline and single minded dedication to work. To use youth power for positive extensive work and to encourage them for self-employment and to start short-term educational and training courses to make them self-dependent.

**Mission –**

- To facilitate educational opportunity to the under-privileged section of society.
- To make them globally competent and responsible citizen of India.
- To provide ample scope for multifaceted development of local youths irrespective of caste, creed, religious affiliation or gender.
- To provide quality higher education to its students.
- To provide and promote inclusive education for all.
- To develop academic programmers based on local/ regional/ national/global needs.
- To pursue student-centric learning for self-development and skill development among students.
- To nurture social awareness and responsibilities among its students.
- To inculcate discipline, higher levels of culture and time values of life among the youth.

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

**Management VSPM**

Management VSPM strives hard to implement the quality education in the Institutes.

? Management regularly interacts with principal and appraises the implementation process of excellence.

? It makes the necessary provisions for providing the funding to maintain and improve the quality of infrastructure, faculty's initiation for various activities,

? It comprehends the achievements of students, faculty's and Institute by giving the appreciation and prizes.

? It motivates the Principal and faculty's to develop vision for quality improvement in the field of education.

- The management has a policy of felicitating faculty members for their outstanding achievements in order to promote quality and excellence.

? Taking into consideration performance of the staff, management implements increment every year.

- It also conduct 'Train to Trainers' classes for the teachers.
- The Management VSPM has formed HERD Foundation under which various Social Educational Cultural and Sports activities are regularly performed.

### **Principal.**

? Principal and the faculty experts prepare the academic and development policy of the Institute every year. He approved the plans for academics, teaching learning and research activities accordingly.

? Principal is committed to planning and executing quality enhancement measures.

? The principal guides and directs faculty members in implementing quality plans and policy. He deputs the teachers for national and international seminars and workshops as well as teachers training programmes and invites renowned experts for guidance in specialized areas.

### **Faculty.**

? Faculty plays a major role in design and implementation of quality education policy.

? Faculty counsels the students about the importance of quality education, professional skills and disciplines in the Institutes. It interacts with parents for effective implementation of processes.

? Faculty continuously up grade themselves to understand innovative teaching learning methods with new technology, research and development, skills, qualifications.

? Faculty has fulfilled their major and minor research projects.

- Maximum number of faculty have awarded Ph.D.
- Each Faculty has given responsibilities of various committees and centers of the College.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

? The policy statements and action plans for fulfillment of the stated mission.

? Formulation of action plans for all operations and incorporation of the same into the Institutional strategic plan.

? Interaction with stakeholders.

? Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.

? Reinforcing the culture of excellence.

? Champion organizational change.

Under the leadership of the Principal, the institute arranges every year IQAC meeting before the commencement of the Academic year preferably in the month of June, to decide the role and responsibilities of every member (teaching and non-teaching staff) in the institute for the fulfillment of the stated mission. The Academic calendar is very well planned by the teaching staff itself and submits to the Principal. Various committees are planned in advanced and the committees make sure that decentralization of the work is done as per the academic calendar. The principal makes sure that the work is properly distributed and discuss the innovative ideas about the teaching process by the Faculty in advance. It provides the necessary requirements for the benefit of the students.

The responsibilities of Administrative Staff are well distributed and communicated properly. The College has committed management, able, qualified, permanent and dynamic Principal who plays a main role for the planning and implementation of the programmer successfully.

Plan of Action 2013-14	Achievements	
To conduct academic audit	Academic Audit conducted by IQAC	
To take feedback from student	Feedback collected from students at the end of Session	
To celebrate Birth anniversary of Rastrapita Mahatma Gandhi	To celebrate Birth anniversary of Rastrapita Mahatma 02/10/2013	
To celebrate Birth anniversary of founder Late Arvindbabu Deshmukh	The birth anniversary of Late Arvindbabu Deshmukh celebrated on 12/05/2014	
To encourage faculty members	Faculty members are participated in various	

and students to participate various conference and seminars	international, national and state level conference/seminar/workshop and MRP are completed departments.	
To encourage faculty members and students to participate various university and college level sports and culture activities.	Student participated in various college, university and national level sport competition	
To extend social responsibility towards community	Health Camp in collaboration with Lata Mangeshkar hospital College Parseoni on dated 26/12/2013	
To purchase ICT facility	Computers, Projector, TV, Laptop are purchased.	
To strengthen library	Text books, Reference books, Journals are purchased.	
Programme	Tahsil Level inter collegiate competition on 'Indian Con 16/012/2013	

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

The Executive Committee and Governing Council (Local Managing Committee) plays a major role in strategic decision making process. In our institutes apart from the teaching, the faculties take the initiative to hold the responsibilities for various Departments and take the decision quickly and efficiently for smooth functioning. For e.g.

? The IT In charge take the initiative to take the decision for maintenance of Computers, Laptops and any other electronic instrument.

? The Library In charge Faculty take the initiative to take the decision for adding the new books, journals, Magazines and maintenance of Library.

? The Administration In charge with the help of principal take the initiative to take the decision for adding the new process to fulfill the documentations and compliance of the University.

? The College Teachers' Council consists of different committees with a combination of senior faculty members and junior faculty members. This combination of seniors and juniors helps grooming of leadership at various levels. The Students' Council (SC) consists

of both boys and girls students from streams, Arts, Commerce to represent the whole student body. The members as class representatives of SC act for running the day-to-day affairs of the college and bring it to the concerned authority. This also helps in grooming of leadership.

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** E. Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

- The College has started the courses of B.Com. UG M.A. PG according to the guideline of NAAC Peer Team (2004) so the courses started from 2009-2010 and the books and reference books are parched.
- The College building the Library building and Women's Hostel has competed.
- The Generator is purchased, alternative to electricity.
- A tar road up to the college building.
- A Request Bus Stop shed is available for the students.
- Regular Bus service for the students up to their respective villages are made available by the MSRTC.
- Language Laboratory.
- Computers for the students.
- Internet service for the students.

- The Carrier Oriented Courses started from 2010 and completed in 2016 successfully.
- The faculty members have completed their MRP
- The maximum number of faculty have completed their Ph.D

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The College has following welfare programmes for its employees.

- Leave Travel Concession.
- Medical Reimbursement.
- Felicitation of Ph.D. awardees.
- Leave as per UGC & state govt. rules.

The College has several welfare schemes for its teaching and non-teaching staff. Some of the staff members availed the benefit of such schemes in the last four years (2012 to 2016-17):

**Duty leave** – Duty leave is given, if applicable to 10 % of teaching staff availed duty leave for attending orientation programmes/ refresher courses/ seminars/ conferences/ training programmes/ workshops/ acting as resource person, paper setting moderation , valuation, moderation, co-officer, LEC visits, election duty, census etc. 3% of non-teaching staff availed duty leave for attending staff development programmes and official work.

**Medical Leave** – 1. Yearly 20 days half pay medical leaves are given to all the staff members. Most of teaching staff and non-teaching staff availed medical leave at least once within the last four years.

2. Six months maternity leave is provided to its female staff.

3. 15 days paternity leave is provided to the male staff.

**Insurance** –Insurance policy named Group Insurance is available to all the staff members of the college. The monthly premiums are automatically deducted from the salary.

**Medical Reimbursement (MR)** - MR bill as per State Government rules is paid to the teaching staff and non-teaching staff 10% of staff availed the benefit of such scheme.

**GPF** – Provision of provident fund is available for all the staff members.

**Loan** – Provision of refundable/non-refundable advance from his/her GPF is available for their dependent person's welfare, like medical treatment, marriage, buying of computer for higher study, buying of family consumer goods, like T.V., Refrigerator, etc. The loan amount is deducted from the employee's salary.

60% staff took the benefit of nonrefundable advance loan.

**Gratuity** – Gratuity benefit is provided after retirement. 10 % of teaching staff availed the benefits of gratuity.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation



**Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 9.72

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	2	0	1

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

**6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff****Response:**

The college has introduced PBAS. Through this system, total assessment of Faculty can be done. Self-appraisal form by Nagpur University and State Government are issued by the college to the teaching staff every year. It is obligatory for the teaching staff to fill in the information regarding their academic activities achievement and performance in the fields of teaching research and extension. The principal encourages teachers to use the feedback by adopting informal methods. The DHE of Government of Maharashtra receives Self-Appraisal Report at the time of promotion from one post to another post and one grade pay to another grade pay. The Reports are evaluated secretly by the Principal and send to the Director Higher Education for approval. The College also send confidential report of five years of the performance of its non-teaching staff at the time of promotion recommended by the Principal and approval by the Director Higher Education.

The principal, IQAC and Teachers from departments have regular interaction regarding the performance with the cognizance of students' feedback. Promotion and new grade pay are considered as per report approved by the higher authority of Director Higher Education.

The Performance appraisal report are used for the following purposes:

For regularizing the staff after probation period.

Deciding the regular increments.

To decide the promotions.

The decisions of performance appraisal are communicated to stake holders by conducting LMCs and College Council.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The accounts of the institution are audited regularly. The audit was done on 29th. August 2014 by authorized CA. The routine procedure for internal and external audit is adopted by the Govt. recognized auditors. as well as Auditor from VSPM Institution.

The parent institution VSPM regularly take feedback from the students. Teachers as well as from the Principal and IQAC about the problems and challenges before the college.

The CR of every employee is filled by the Principal and reported to the parent institution VSPM regularly.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 81.33

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	81.33	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The major sources of receipts/funding of the College are:

- The component of staff salary is fully disbursed by the state government.
- Financial receipt on library books/journals is received from the state government and from the UGC fund.
- Student scholarships are received from various schemes under state and central governments.
- Different grants for updating/purchasing equipments/ teaching aids/ infrastructure for co-curricular development are received from the UGC & State govt.
- Funds for organizing extension and outreach programmes are received from the

(i) State NSS Cell, Directorate of Youth Affairs & Sports for NSS activities.

(ii) Financial receipt on Minor Research project is received from the UGC fund.

There is no major deficit in the college fund so far.

Componants/Year	2012-13	2013-14	2014-15	2015-16	2016-17
Salary	84,34,979	1,26,06,002	1,14,74,358	1,26,50,530	1,53,47,114
Non-salary	5,24,367	3,42,746	6,76,052	8,72,157	8,76,266
Furniture	Nil	Nil	6,35,449	1,52,232	Nil
Library books	300	10,490	64,025	85,595	1,09,765

Componants/Year	2012-13	2013-14	2014-15	2015-16	2016-17
UGC books and equipments grants	2,62,890/-	9,24,737/-	--	--	--
	5,66,466/-	---	--	--	--
UGC research grant.	--	--	--	--	--
UGC books and journals.	--	--	--	--	--
UGC IQAC grant	--	--	3,00,000/-	--	--
UGC remedial & coaching grant	5,00,000/-	--	--	--	--

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:**

Institute has established IQAC on 18/06/2010

The Internal Quality Assessment Cell (IQAC) is established to activate the system and raise the institutional capabilities to higher levels, so as to make continuous improvement in quality. So the mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems, as directed by NAAC, Bangalore.

#### GIVE TWO BEST PRACTICES AS STATED IN AQAR

1. **Total education – support to poor students.** : Our parents Institution VSPM gives medical help and educational help (distribution of books and copies) to student.
2. **Book Bank Facility:** The College has a very good library with a large number of books for each subject .The library provides a book bank facilities to all the students irrespective of their financial status, even after clearance. The students is required to deposit 90%of the books cost before availing the book bank facility. Once book are returned the deposited amount is refunded.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

**Response:**

Yes institute provides training to staff. The institution conducts training programmes for the faculty as well as for students in the use of computers, internet, audio-visual aids, and computer aided packages. Soft skill programmes are arranged for teaching and non-teaching staff. This helps staff for documentation and database management. To inhance the quality of academics, institute organizes management development workshops. VSPM our parents institution have started the programme ‘Train the Trainers’ and the college teachers have participated in it.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 2.4**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** E. None of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**

**Response:**

IQAC reviews the Institutional Quality Processes and gives suggestions for quality assurance. Meetings and in house discussions were held and it was recommended that process may be initiated for continuous up gradation in NAAC.

All the Decisions of the IQAC have been approved by the management/ authorities:

1. The teachers should obtain Ph.D. degrees as early as possible.
2. The College should get UGC recognition under 2 (F) and 12 (B)
3. Encouragement for more participation in paper presentation at National and International Seminars / Workshops / Conferences and Publications.
4. Encouragement to faculty members to avail of minor research grants to initiate Research project, offer consultancy, establish teaching awards etc.
5. Encouragement for use of new technology in teaching learning – evaluation. Facilities like Xeroxing and use of OHP are very desirable.
6. Raise funds for creation of corpus for financial assistance to poor, needy students as well as to employ more full time faculty.
7. Establish computer centre for all.
8. Computerized office and library facilities.
9. The college should have welfare programme for its teaching and non-teaching staff.  
In particular, it should have group insurance for all of its employees.
10. Strengthen formal mechanism to get feed-back from all the stake-holders and Collaborators.
11. Encourage professional development programme for faculty and also non-teaching staff.
12. Grow more units like N.S.S., W.S.C. and those related to personality development

programme should be introduced.

13. Bulletin board containing information pertaining to general knowledge and current events should be prepared and displayed by the students on regular basis.

14. To add new more books in library.

15. To build hostel for Students or give them transportation facility.

16. Games and Sports should be increase.

17. To arrange university level NSS camp.

**Following decisions were implemented:**

- The subject, Home-Economics and ELT are started from the Session 2005-06 years so that girl students have better choice.
- The College started B.Com. Program from the Session 2009-10, this was demanded by students themselves and recommended by the NAAC 2003.
- Four teachers have obtained Ph.D. degrees and other three are trying their level best to obtain it. They are on the verge of submission.
- The college is recognized under 2 (F), and 12 (B). in the year 2006-07.
- The teachers of college have participated and presented papers at National and International Seminars/Workshops/Conferences and Publications. The Principal Dr. V.S. Irpate, Asso.Prof. Dr. D.T.Shende also published their three reference books and one textbook.
- Minor research projects have been submitted by the maximum teachers. Teachers have also send proposals to UGC for minor/major research projects.
- Library Dept. have participated in The International Conference and submitted papers in the conferences, Phy.Edn. Dept. participated in International tournament to Taiwan with two students to play games.
- The use of audio-visual aids facilitated in teaching-learning evaluation.
- Facilities like xeroxing and use of LCD projector are made available.
- Computers-lab is made available for students and teachers.
- The staff became the members of INFLIBNET.
- Computerized office and library facility made available.
- The college has welfare programs for its teaching and non-teaching staffs and students too. Feedback forms are taken from students every year.
- Professional development programs for faculty and also non-teaching staff encouraged by sending them to attend seminars/workshops/conferences/training programs.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 5

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	0	0

#### File Description

List of gender equity promotion programs organized by the institution

#### Document

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

The college has an IQAC unit. This unit is constituted and completely functional. A Woman Study Center is constituted and it is attached to the Sociology Department. College has constituted Grievance Redressal cell which is attached to Police station Parseoni. A cell for atrocities against SC/ST's which is attached to Sociology Dept. Sexual Harassment against Women at Working Places has been constituted which is attached to Home Economics & Marathi Department (2016-17). The college has Counseling and Placement Cell attached to Economics Department. Health Centre has been constituted and it is attached to Library & Physical Education department. Cell of Human Right is attached to Dept. of Pol Science. The college has staff rooms. The college has cool drinking water facility. The college has a canteen facility and separate Girls common room with attached wash room.

The college has constituted the Grievance Redressal Cell, which has received four complaints regarding drinking water Girls, common room, Reading room and Bicycle stand. All the four grievances redressed amicably.

The college has constituted the Cell for Atrocities against Women at Working Place. This cell was set up during the academic session 2016 – 17. Ms. Anita Dolare (Convener), Prof. P.M. Gorde, Dr. S.R.Kahate,



Dr. R.D. Kabhe and Ms.Vijaya Wankhede are the members of the cell. This cell focuses on the welfare of women employees and girl students. All employees and students of the college are aware of the existence of this cell. This cell has been set up to act on written or oral complaints regarding U-teasing, incidents of injustice and sexual harassment against women. A complaint box for the students has been installed with the help of Parseoni Rural Police. There are regular meetings of this cell wherein members hold discussions on the issues relating to women employees and girl students. However, till date, no complaint has been received by the cell.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 15600

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 6.41

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 200

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3120

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

**Solid waste management**

There is a Cement Tank to burn the solid wastes like wastage papers and files at the Back side of the College.

**Liquid waste management**

There is a Cement Tank at back side of the College in which Liquid waste is collected and Vermin Culture is developed in it.

**E-waste management**

The college does not produce any e-waste. The old computers etc are disposed of by way of selling.

The principal and staff members have taken special interest in energy conservation drive .All the departments have been instructed to consume Electricity as per the need of the department. Many staff members are conserving fuel by using a combining one car. The Dried branches of fallen trees are collected and stored at the back side of the college and are used in the NSS residential camp for fuel.

**Water harvesting;**

Channels are made at all the borders of ground.

**Efforts for carbon neutrality;**

Our college has motorcycle stand, car stand, at the very entry of college and no students or the teacher is allowed to move within the campus on vehicle so as to reduce dioxide. For maintaining the cleanliness of the campus the college appointed a requisite number of daily wage workers.

**Use of renewable energy.**

The college is planning to use solar energy in future for street lighting.

**Use of Renewable Energy;**

The College is planning to use solar energy in future for street lighting.

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**7.1.6 Rain water harvesting structures and utilization in the campus**

**Response:**

The college channelized the water from ground to an old well which helps in percolation. The College is

also planning Terrace Water Harvesting.

At the opening of the session, the college celebrates Tree Plantation every year on 24 July; where a large number of trees are planted and maintained. During monsoon session while students are taking admission in our college, the labour class of surrounding field sewing their crops are given shelter in verandah. During the rainy season, we give those seeds and sampling of teakwood, nilgiri, nim to saw on the borders of their respected field, we provided them free drinking water.

#### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### **Response:**

- Students, staff using
  - Bicycles
  - Public Transport
  - Pedestrian Friendly Roads
  - Plastic free campus
  - Green landscaping with trees and plants

Every year college undertakes tree plantation on Van Mahostava day. For the regular maintenance for the garden and plants, the institution VSPM has given Gardener training to 2 peon Mr. Suryabhan Gonmare and Mr. Bhagawat Dhiwate the both maintain the garden. Teachers and Students also helps in gardening. Every programme of VSPM in the college start with gardening our Hon' President Shri. RanjeetBabu Deshmukh always motivate the staff about environment consciousness. The train members of institution always visit to the college for surveying and for helping the gardener the channels are mead on the borders of college grounds, at the back side of the college building and in front of hostel building. A special pipeline has been laid down for watering of the plants effectively. The college has got natural benefits of government irrigation dept. as irrigation cannel crosses and the intrans of the college ground it is always helpful in summer.

#### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response: 5.25**

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.90	0.50	0.30	0.20	0.25

**File Description****Document**

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response: E. None of the above****File Description****Document**

Resources available in the institution for Divyangjan

[View Document](#)**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response: 27**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	6	5	5	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response: 4**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	0	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response: No**

**7.1.13 Display of core values in the institution and on its website**

**Response: No**

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

#### 7.1.15 The institution offers a course on Human Values and professional ethics

**Response:** Yes

#### 7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

**Response:** Yes

#### 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

**Response:** 20

#### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

**Response:**

The College organizes various national festivals and birth/death anniversaries of the great Indian personalities with supportive events with it.

For ex. Birth and death anniversaries of Mahatma Gandhi and Book Exhibition

Birth and death anniversaries Dr. B.R. Ambedkar

Birth and death anniversaries Mahatma Jotirao Fule nad Savitribai Fule

Birth anniversaries Shree Shivaji Maharaj

Birth anniversaries of Lokmanya Tilak

Birth anniversaries of Prof. Rangathan with Book Exhibition

Birth anniversaries of Madhuritai Deshmukh and Plantation programme

Birth anniversaries of Arvindbabu Deshmukh

Death anniversaries of Rastrasant Tukdoji Maharaj

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The Students, desires to take admission in the college are provided with prospectus in which full norms and conditions of the college is given. The aims and objective of the college the information regarding to admission procedure, the information related to the subject and subject teacher with mobile number are also mention in it. The programme, the courses extension activities and holidays are also mentioned in it.

College issues I cards to students after the completion of admission procedure the college uniform is delivered after seeing the slip of admission.

Scholarship form are provided and received by the students

Authority letters for ST Passes are provided. Library card are also delivered by library department. Sports kits travel facilities for sports and cultural activity are also given to the students.

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

#### **Response:**

#### **Best Practices:-**

The institution is situated in a rural area and the major portion of our feeding belongs to economically and socially poor background .The institution, thereforeundertakes a large number of practices keeping in line the interest of these students.

#### **Best Practice: 1**

**Title of the Practice:** Total education – support to poor students.

- Parseoni is a small town in Nagpur district which is in habitated by a small population of socio–economically poor people and also a large number of tribal communities. The primary objective of the institution is education for all and total Education as means for development of the area, hence we practice to provide various type of assistance to wider range of students for their success and career building. Although the Government of Maharashtra provides scholarships and free ship to SC, ST and OBC Students yet the poverty level around this area is extremely high resulting in drop-out due to lack of finance. Majority of the students are the first batch of learners. Our parents Institution VSPM gives medical help and educational help (distribution of books and copies) to student and peoples as well of this ares. Book bank facility is available for them in the college.

#### **The Context:**

There is a vast difference in the educational standard between the Nagpur city and parseoni Tehsil. This eventually leads to poor development of the parseoni. The population of this area is very diverse. It is the most challenging task before the institution to install confidence and interest among the students of this area about the benefit of higher education. Even after repeated persuasion the students are reluctant to attend regular course and practical classes resulting in a drop-out rate.

### **The Practice: 2**

This best practice comprises of the elements namely, financial assistance, book bank facility.

**Financial Assistance:-** Many students approach the Principal at the time of admission for financial assistance. At that time they are admitted to the course with a minimum fee essential for the admission. Such fees include the fees to be submitted to the University. The remaining fees in certain cases are obtained from the students' installment. For the very poor students the college gives some financial help under the UGC scheme 'Higher Proportion' Dr. Shende is the coordinator.

**Book Bank Facility:** The College has a very good library with a large number of books for each subject. The library provides a book bank facilities to all the students irrespective of their financial status, even after clearance. The students is required to deposit 90% of the books cost before availing the book bank facility. Once book are returned the deposited amount is refunded.

**Evidence of success:** These practices are highly successful in promoting education in this area.

**Problems encounter and resources required :** Some students does not return books. The major problem encountered when the students comes from remote areas like pathrai, Totladoh, Mahikepar, they have not clear road, enough travelling facilities. Some girls come by the bicycle. They are not regular.

## **7.3 Institutional Distinctiveness**

### **7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

#### **Response:**

Dr. Amolbabu Deshmukh, (treasurer VSPM) has founded has started a foundation (Health Education and Rural Development) for the development of this rural tribal region of Parseoni, Ramtek, Savner where ever our schools and colleges are situated. The VSPM have many units of education like Medical Engineering, Management Arts, Commerce, Science colleges. As a part of charity and social responsibility various social and charitable programmes were organized through the year. One such programme as 'Employment fair' is organized this year in collaboration with Lata Mangeshkar Hospital & Research Centre, Digdoh Nagpur, Central Institute of Business management research and development (CIBMRD) 'Pawanbhumi Nagpur' and Mahatma Gandhi Arts & Comm. College, Parseoni. on dated 31/01/2015 from 09:00 am to 05:00 pm at 'Pawanbhumi Ground Nagpur', and 'Rojgar Melava' on dated 01/02/2015 from 09:00 am to 05:00 pm. on Mahatma Gandhi Arts & Comm. College, Parseoni. Most of the rural, tribal young students both (M/F) have participated in it and have taken benefits to join in various company invited here for interview. In which 16 national companies were invited and vacant seats were 2500 for that candidates



have to appear for written/oral test.

29000 unemployed students have registered.

1507 +993=2500 are selected.

COMPANIES :Total (16) like Bata, Eureka Forbes, PIAGGIO, NISA GLOBAL, Radiant, Industrial Bank. Bajaj, Kirloskar, LIC, ICICI Bank,

(CD is available)

- 24 Hr. Ambulance for patient and (students and general public) for LataMangeshkar Hospital, Digdoh, Nagpur.

48 sitter vehicle for the patient of this area ones in a week for LataMangeshkar Hospital, Digdoh, Nagpur.

## 5. CONCLUSION

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### Additional Information :

**The Session (2016- 17)** Dr. Vinayak Irpate was coming back from Gondawana University after completing of his lean of five years (26/08/16) so the IQAC meeting was held on dated 27 August 2016 This year the University started Semester Pattern for UG so the teachers attended Seminar and workshop of the related subjects.Operation Clean by NSS in college campus on dated 02/02/17.and 07 Days University Level NSS Special Camp was organized with Medical Check Up by the help of Lata Mangeshkar Hospital, Nagpur at 'Kolitmara' As the letter was issued by the University a programme should organized on the subject 'Sexual Harassment of Women's at Working Places' so the programme was organized with the help of 'Tanishka Group of Women' a daily SAKAL News Paper World Women's Day was also celebrated on dated 08/03/17. 03 girls were selected to represent RTM Nagpur University Fencing team in All India Inter University Fencing Championships scheduled to be held at Amritsar organized by Guru Nanak Dev. University on dated 18/01/2017. Dr.S. N. Jawale was the Exam in Charge this year,

'The College should go through the process of NAAC Accreditation' was the suggestion of the Principal, so the Committees formed, Seven Criterion were giver to seven departments' IQAC Coordinator had given the responsibility , the whole faculties were engaged to NAAC work. No faculty was permitted to attend the valuation and moderation work of the university. Total strength of the students of this session was 643(307 boys and 336girls.)

### Concluding Remarks :

#### **The Session (2017-18) Current Year.**

The IQAC meeting was held on dated 19/6/2017. NAAC SSR was made but the process is onlinefron 2017, so it was decided that New SSR should be recreated. World Yoga Day was celebrated 21/06/2017. YIN Leadership Development programme was held with daily 'SAKAL' News Paper on dated 08/08/2016 Birth Anniversary of Prof Rangnathan, the founder of library science in India was celebrated on dated 12/08/2017 other cultural programmes were also arranged The College could not send the AQAR reports in the last five years so the AQAR of last four years sent on dated 05/12/2017. Total strength of the students of this session is 609 (226 boys and 383girls.)

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : B.Any 3 of the above Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : Since the students' and parents' feedback form has nothing related to the curriculum, this metric has been modified accordingly.</p>																																								
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>643</td> <td>672</td> <td>569</td> <td>440</td> <td>388</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>643</td> <td>650</td> <td>569</td> <td>440</td> <td>388</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1300</td> <td>1344</td> <td>1060</td> <td>1300</td> <td>1300</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1300</td> <td>1344</td> <td>1060</td> <td>1300</td> <td>1300</td> </tr> </tbody> </table> <p>Remark : As per the proof provided, the number of students' admitted in the year 2015-16 has been modified.</p>	2016-17	2015-16	2014-15	2013-14	2012-13	643	672	569	440	388	2016-17	2015-16	2014-15	2013-14	2012-13	643	650	569	440	388	2016-17	2015-16	2014-15	2013-14	2012-13	1300	1344	1060	1300	1300	2016-17	2015-16	2014-15	2013-14	2012-13	1300	1344	1060	1300	1300
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2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution.</p> <p>Answer before DVV Verification : 140 Answer after DVV Verification: 38</p>																																								

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 450

Answer after DVV Verification: 125

Remark : As per the clarification and proof provided.

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : As per the clarification provided, the metric has been modified.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	3	3	2	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : Since the list of the students participated has not been provided. Also the number of students participated has not been mentioned here.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	1	1	1

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	3	3	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	8	5	4	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	8	5	4	3

Remark : Since no proof has been provided, and the clarification provided is not relevant.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
232	178	300	260	160

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13

23	30	22	20	23
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7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 495 1046 629"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 707 1046 842"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the clarification and proof provided.</p>	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	1	1	1	2016-17	2015-16	2014-15	2013-14	2012-13	3	1	1	0	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	1	1	1	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
3	1	1	0	0																	
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : C. At least 4 of the above  Answer After DVV Verification: E. None of the above  Remark : Since no relevant photographs or any other proof has been provided.</p>																				
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes  Answer After DVV Verification: No  Remark : Since the code of conduct has not been mentioned on the website.</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes  Answer After DVV Verification: No  Remark : Since core values has not been mentioned on the website.</p>																				

7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :20</p> <p>Remark : Since only photos related to 20 events have been provided.</p>
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**2.Extended Profile Deviations**

<b>Extended Profile Deviations</b>
No Deviations

